



Wayne Jr Eagles Football & Cheerleading Club BYLAWS

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Article I. OFFICE

Section 1.01

Name

The name of this Corporation shall be WAYNE JR EAGLES FOOTBALL CLUB INC. hereinafter referred to as WEFC.

Section 1.02

Mailing Address

The mailing address for this Corporation is:
Wayne Jr. Eagles Football Club Inc.
PO Box 52
Ontario, NY 14519

Article II. PURPOSE

The Purpose of this Corporation is to give children the opportunity to learn the fundamentals of football and cheerleading with proper supervision and adequate equipment in a safe environment.

Article III. VISION

The mission of this Corporation is to work in conjunction with the Wayne Central High School Football and Cheerleading systems, preparing the youth of the community for the next level.

Article IV. STRUCTURE OF THE CORPORATION

The Corporation structure shall consist of the Board of Directors (Executive Level Board and Board Members)

Section 4.01

Board of Directors

The Executive Board (Voting Members):

- A) President
- B) Vice President
- C) Secretary
- D) Treasurer
- E) Advisor (Executive)

Board Members (Non-Voting Members):

- F) Director of Football
- G) Director of Cheerleading
- H) Advisor (Non-Executive)
- I) Football Equipment Manager
- J) Cheerleading Equipment Manager
- K) Fundraising Coordinator
- L) Concessions Manager
- M) Volunteer Coordinator

Non-Essential Board Positions (Non-Voting Members):

- N) Director of Events
- O) Marketing Coordinator
- P) Communication Coordinator
- Q) Registration Coordinator

Section 4.02 Eligibility

- A) Directors must have been a member or Associate Member (as defined in section 4.08) of the Corporation the year prior to nomination.
- B) An Associate Member (as defined in Section 4.08) may submit a letter of intent to run for a Director position, to the Board of Directors and the Board will review and either accept or decline the request.
- C) Executive Board Members cannot hold a coaching position within the corporation. Any other board position may also coach with board approval. (In the case a Football or Cheer Director is a coach, any escalations from other coaches that would normally go through a Director, and relating to the Director, should be escalated to the WEFC President instead)
- D) Two members of the same family may not hold the office of President and Treasurer concurrently. This requirement may be waived or modified by a vote of the Current Executive Board.
- E) Board Advisors must have previous youth athletic board experience and provide written proof with letter of intent. This requirement may be waived or modified by a vote of the Current Executive Board.
- F) A Member or Associate Member must attend at least six (6) meetings of the Board of Directors prior to being approved for a Board Position (Executive or non-Executive Position). This requirement may be waived or modified by a vote of the Current Executive Board.

Section 4.03 Elections / Appointments

- A) Elections, when held, shall be held at the annual meeting (as defined in Section 5.01)
- B) Members (as defined in section 4.08), will be notified in writing, including, but not limited to email, open positions, nomination process and election process 30 days prior to an annual meeting. See section 4.10 Members Rights in Nominating Board of Directors.
- C) Elections shall be held by closed ballot.
- D) In the case of a tie during elections, a runoff election will be held.
- E) In the event that no votes are cast by Members, for election of Board of Directors position, the Executive Board may act on behalf of the Corporation, during the

annual election by voting for incoming board members with a majority of 51% or greater.

- F) In the case that only one Member is running for a Board position, the Executive Board may act on behalf of the Corporation, by voting for incoming board members with a majority of 51% or greater.
- G) Where there is, a new President, the outgoing President is automatically appointed to a one-year Advisor position unless they decline.

Section 4.04 Minimum Terms

- A) President – 2 Year Term
- B) Vice-President – 2 Year Term
- C) Secretary – 2 Year Term
- D) Treasurer – 2 Year Term
- E) Advisor – 2 Year Term
- F) Advisor Executive Level (Past President) – 1 Year Term
- G) Director of Football – 1 Year Term
- H) Director of Cheerleading – 1 Year Term
- I) Football Equipment Manager – 1 Year Term
- J) Cheer Equipment Manager – 1 Year Term
- K) Fundraising Coordinator – 1 Year Term
- L) Concessions Manager – 1 Year Term
- M) Volunteer Coordinator – 1 Year Term
- N) Director of Events – 1 Year Term
- O) Marketing Coordinator – 1 Year Term
- P) Communications Coordinator – 1 Year Term
- Q) Registration Coordinator – 1 Year Term

Section 4.05 Duties of the Executive Board and Directors

- A) General Duties
 - 1. The Executive Board and Directors shall have supervision, control and direction of the affairs of the Corporation, shall determine its policies and procedures or changes therein within the limits of the law and these bylaws, shall actively pursue its purpose and shall have discretion in the disbursements of Corporation funds. It may adopt such rules and regulations, conduct such business, and appoint such agents, as it may deem necessary and advisable.
 - 2. The duties of the Executive Board and Directors shall be to ensure that the Purpose and Vision of the Corporation is implemented and to ensure the legal and financial viability of the Corporation.
 - 3. The Executive Board and Directors shall appoint Football and Cheer coaches and each coach's assigned role for each season by majority vote with at least 2/3 of the Executive Board present.

4. The Executive Board, Director of Cheerleading and Director of Football are expected to attend all Board Meetings unless otherwise stated.
5. All other Board Members are to attend meetings as necessary and requested by the Executive Board. Request for attendance will be provided two weeks prior to the meeting.
6. An outgoing Board Member is expected to advise and mentor newly elected or appointed Board Members in the duties and responsibilities of that position for a period of at least 6 months.
7. ALL Board Members, including Advisors, shall sign an acknowledgement of receipt and understanding of the WEFC Bylaws at the first board meeting of the new term.
8. All Board Members shall observe and enforce the official Code of Conduct (see section 6.03)

B) Power to Transact Business by the Executive Board and Directors

The Board of Directors of the Corporation shall have the responsibilities as listed in the Bylaws or under the Articles of Incorporation and will include but are not limited to the following:

1. Accept charitable contributions and extend the same to accomplish the purpose of the Corporation, if such activities strictly comply with the bylaws of this Corporation.

C) President

1. The President must attend league meetings. In the event the President is unable to attend a league meeting, the Vice-President shall attend in their place. Alternatively, another member of the Executive Board may be appointed to attend in place of the President.
2. The President may not hold any other position in the Corporation.
3. The President is responsible for the enforcement of all FLYFCL and Corporation rules and bylaws.
4. The President Shall direct or delegate the selection of Coaches and effect an immediate suspension of Coaches if deemed necessary, pending further board review.
5. The President shall not vote on any board functions, unless a majority vote cannot be reached. The President will cast the deciding vote in such instances.
6. The President shall be responsible for establishing a budget for the current year with information from the Treasurer regarding past year expenditures, budgets from Football and Cheer Directors, and information from other

committees, as applicable. The submitted budget shall include, but not be limited to registration fees, fundraising requirements, spending allotments for Football and Cheerleading, banquet and awards. The President will present the budget to the Executive Board for approval at the regular meeting held in April. The budget needs the Executive Board approval before taking affect.

7. The President may appoint members into Board positions with approval of the remainder of the sitting Executive Board.
8. The President's signature may be required for financial transactions. (see Section 6.05

D) Vice-President

1. In the absence of the President, the Vice-President shall perform all the duties of the President and when so acting, shall have all power of, and be subject to all restrictions upon the President.
2. In case of a vacancy in the office of the President, the Vice-President shall automatically succeed to that office for the remainder of their term.
3. The Vice-President is considered "in training" for position of President once the sitting President resigns or is removed unless they decline in writing 30 days before the appointment begins.
4. The Vice-President may not hold any other position in the Corporation except Treasurer as long as it does not violate Section 4.02, C.

E) Secretary

1. The Secretary will keep or cause to be kept all records except financial of the Corporation.
2. The Secretary will keep all documents at a location approved by the Executive Board.
3. The Secretary will maintain the WEFC Website.
4. In absence of a Communications Coordinator, the Secretary will perform those duties.
5. In absence of a Registration Coordinator, the Secretary will perform those duties.

F) Treasurer

1. The Treasurer will maintain and manage the financial records of the Corporation.
2. The Treasurer is responsible for the deposit and disbursement of the funds of the Corporation as directed by the Executive Board.
3. The Treasurer must file or cause to be filed all taxes for the Corporation after Executive Board approval, in a timely manner or according to any applicable laws or regulations.
4. The Treasurer may not hold any other position in the Corporation except for Vice-President as long as it does not violate Section (4.02, C)
5. The Annual Report must be presented at the annual meeting.
6. The Treasurer will work with the President to ensure timely submittal of budget to the Board for Approval, with input from appropriate club personnel.
7. The Treasurer will report out at monthly meetings current financial position, including but not limited to account balances, outstanding bills, and areas of financial concern.

G) Advisor(s)

1. The advisors have no duties other than to advise the Board to act in the best interest of the Corporation, unless assigned specific duties or assigned to fill a role per Board vote and direction.
2. An executive level advisor remains a voting (executive) member of the board for the duration of their advisory period (Minimum 1 year, No more than 2 years)

H) Director of Football

1. The Director of Football must attend or appoint a representative to attend all League Meetings.
2. The Director of Football must represent or appoint a representative to attend any special committee meetings required by the League.
3. The Director of Football must attend all League games.
4. The Director of Football will assist the President in checking eligibility of the football players throughout the season.
5. The Director of Football shall act as a liaison between the players, parents, coaches and the Board.
6. The Director of Football shall supervise and direct the Football Coaches and enforce the rules & regulations that they are to follow including the FLYFCL Rules and Code of Conduct (see section 6.03) i.e., working consistently with

the Wayne Central High School level Coaches in conjunction with the Youth Manual; will promote the Corporation's Purpose and Vision, and manage Coaches to these objectives.

7. The Director of Football shall review the game stats for Ten Play violations.
8. The Director of Football is responsible for the safe and effective operation of this Corporation.

I) Director of Cheerleading

1. The Director of Cheerleading must attend or appoint a representative to attend, all League meetings.
2. The Director of Cheerleading must represent or appoint a representative to attend any special committee meetings required by the league.
3. The Director of Cheerleading must attend all League Cheerleading Competitions.
4. The Director of Cheerleading shall supervise, direct and control the business and affairs of the Cheerleading Coaches and enforce the rules & regulations that they are to follow.
5. The Director of Cheerleading shall act as a liaison between the players, parents, coaches and the Board.
6. The Director of Cheerleading shall assist the Cheerleading Equipment Manager where needed with the Cheerleading Uniform program as detailed in Section.
7. The Director of Cheerleading shall make sure that each Head Cheerleading Coach has the tools and equipment needed for each practice or game.
8. The Director of Cheerleading is responsible for the safe and effective operation of this Corporation.

Section 4.06 Executive Board and Director Vacancies, Resignation and Removal

- A) A vacancy shall be deemed to exist in the case of death, removal or resignation of a Board Member. In the event of a vacancy, a replacement may be appointed by the Executive Board to complete the term that is in progress. If there are years remaining to the term, a replacement must be elected or appointed at the next annual meeting regardless of the year. The board may approve Presidential appointment for a board position.
- B) Any Board Member, by way of written notice, resign from the Board for any reason they deem necessary. Their resignation will be given to the Board and will be reviewed at the next regular meeting.

- C) A Board Member may be removed for cause by a two-thirds (2/3) vote of the Board. Removal may be initiated by a written request of fifteen percent (15%) of the voting membership.
- D) Any member of the Executive Board or Director Position unable to attend a meeting shall, in writing, state the reason for the absence. (Email is acceptable) If such members are absent from two (2) consecutive meetings without sufficient reason as deemed by the Board, their resignation shall be deemed to have been tendered and accepted.

Section 4.07

Duties of Non-Executive and Non-Director Positions

A) Football Equipment Manager

1. The Football Equipment Manager is responsible for all football uniforms and equipment, working with the Director of Football and President.
2. The Football Equipment Manager shall locate sources for purchasing quality uniforms and equipment at reasonable prices.
3. The Football Equipment Manager shall inspect and inventory all uniforms and equipment, ensuring all uniforms have been washed.
4. After the Board has approved the budget and the necessary purchases, the Football Equipment Manager shall order the uniforms and equipment early enough to receive them by Equipment Pickup in Mid-July.
5. The Football Equipment Manager shall make sure that each Head Football Coach has the tools and equipment needed for each practice or game.
6. The Football Equipment Manager is responsible for coordinating with the Board for arranging uniforms/equipment distribution at the start of the season, and collection of uniforms/equipment at the close of the season.
7. The Football Equipment Manager is responsible for the safe and effective operation of this Corporation.

B) Cheerleading Equipment Manager

1. The Cheerleading Equipment Manager is responsible for all football uniforms and equipment, working with the Director of Football and President.
2. The Cheerleading Equipment Manager shall locate sources for purchasing quality uniforms, uniform components, warm-ups, bows and competition shoes at reasonable prices.
3. The Cheerleading Equipment Manager shall inspect and inventory all uniforms and warm-ups, ensuring all uniforms have been washed.
4. After the Board has approved the budget and the necessary purchases, the Cheerleading Equipment Manager shall order the uniforms and warm-ups

early enough to receive them by Equipment Pickup in Mid-July. Bows and competition shoes must be received by the start of the season.

5. The Cheerleading Equipment Manager is responsible for coordinating with the Board for arranging uniforms/equipment distribution at the start of the season, and collection of uniforms/equipment at the close of the season.
6. The Cheerleading Equipment Manager is responsible for the safe and effective operation of this Corporation.

C) Fundraising Coordinator

1. The Fundraising Coordinator is responsible for locating sources for Fundraising Events and shall submit information on the most reasonable and profitable events to the Board for approval. Once the event is approved, the Fundraising Coordinator shall plan the event, place orders, make arrangements, distribute products or information and maintain necessary records.
2. The Fundraising Coordinator is responsible for leading a group of parent volunteers assigned by the Volunteer Coordinator in order to meet the goals listed above.
3. The Fundraising Coordinator shall record all monies collected, provide receipts as needed and turn in all monies to the Treasurer in an expedient manner.
4. The Fundraising Coordinator will work closely with the Treasurer and the Board in order to produce the funds needed to meet the goals and needs of the Corporation.
5. The Fundraising Coordinator is responsible for the safe and effective operation of this Corporation.

D) Concessions Manager

1. The Concessions Manager is responsible for planning a menu, purchasing the necessary supplies for a fully stocked snack bar, and being open for business at all home games during game times and other events as required.
2. The Concessions Manager is responsible for the money collected at the concession stand and shall turn in all monies received to the Treasurer in an expedient manner.
3. The Concessions Manager shall keep a record of money spent and money received and then reports the profit or loss of each event.

4. The Concessions Manger will train any volunteers assigned to Concessions, as needed, and report any absent volunteers immediately to the Volunteer Coordinator to fill.
5. The Concessions Manager is responsible for leading a group of parent volunteers assigned by the Volunteer Coordinator in order to meet the goals listed above.
6. The Concessions Manager is responsible for the safe and effective operation of this Corporation.

E) Volunteer Coordinator

1. The Volunteer Coordinator is responsible for scheduling parent volunteer times and jobs including press box, chain gang, concession and other areas needed to conduct WEFC activities.
2. The Volunteer Coordinator will advise the Board of any Family who has not signed up for the required volunteer commitment prior to the first game (either home or away).
3. The Volunteer Coordinator will be present at each game and event to confirm all volunteers are ready and able to fulfill their assignment. In the event a scheduled Volunteer is absent, the Volunteer Coordinator will ensure that the absent volunteer has arranged for a replacement or will locate a replacement.
4. The Volunteer Coordinator will report all absences to the President at the end of the day of the game/event.
5. The Volunteer Coordinator will provide the Secretary with an updated list of filled and vacant Volunteer Slots on the Monday Morning prior to each game.
6. The Volunteer Coordinator is responsible for the safe and effective operation of this corporation.

F) Director of Events

1. The Director of Events shall Facilitate and Coordinate game day setup.
2. The Director of Events shall train any volunteers assigned to game day setup as needed and report any absent volunteers immediately to the Volunteer Coordinator to fill.
3. The Director of Events shall coordinate yearly club events
 - i. By acting as Liaison between the Corporation and Casey Park for event facility reservations, football schedule reservations, football field and press box needs.

- ii. Coordinating April fundraiser pickup / meet & greet with Fundraising Coordinator.
 - iii. Coordinating July equipment pickup and verification with Equipment Managers
 - iv. Coordinating with Wayne Central High School for yearly game on high school field.
 - v. Coordinate with yearly visitors
1. Coach Marean (Wayne Central High School Football Coach)
 2. St. John Fisher College Football Players and Coaches
 4. The Director of Events shall communicate confirmation for planned event dates, times and information to the Board in a timely manner.
 5. The Director of Events is responsible for the safe and effective operation of this corporation.

G) Marketing Coordinator

1. The Marketing Coordinator shall coordinate the seasonal program.
2. The Marketing Coordinator shall seek to create and maintain relationships with corporations and local businesses within the communities served by the WEFC and establish sponsorship agreements with those businesses.
3. The Marketing Coordinator shall create and distribute targeted recruitment documents in the pre-season and distribute within the communities served by the WEFC.
4. The Marketing Coordinator is responsible for leading a group of parent volunteers assigned by the Volunteer Coordinator in order to meet the goals listed above.
5. The Marketing Coordinator is responsible for the safe and effective operation of this corporation.

H) Communications Coordinator

1. The Communications Coordinator shall communicate necessary general information to registered WEFC Members via mass email and all WEFC Social Media accounts.
2. The Communications Coordinator shall respond to all general inquiries on Social Media, assigning specific requests to the proper team member.
3. The Communications Coordinator is responsible for the safe and effective operation of this corporation.

I) Registration Coordinator

1. The Registration Coordinator shall organize seasonal registration, registration documentation and filing for all players and coaches, ensuring all required documentation is received.
2. The Registration Coordinator shall assist coaches with certification and filing of received coach certifications.
3. The Registration Coordinator shall attend league certification night, transporting files to and from certification.
4. The Registration Coordinator shall communicate with registration inquiries from parents and coaches.

J) Coaching Staff

1. All Coaches shall attend the yearly coach's meeting with the Executive Board and Football and Cheerleading Directors to be held once coaches are assigned and confirmed.
2. All Coaches shall comply with all Certification Requirements as required by WEFC and/or FLYFCL.
3. All Coaches shall observe and enforce the official Code of Conduct (see section 6.03).
4. All Coaches will operate under direction from the Football or Cheerleading Director.
5. All Head Coaches will participate in coaching assessments as conducted by the Board and Directors, as WEFC Continuous Improvement Policy based on input formally collected by players, parents and coaches, though verifiable input from other individuals may also be considered. The purpose of this is to promote the overall vision of WEFC while maintaining the high level of safe play and fair play historically held by all associated with WEFC.

Section 4.08

Members

- A) A member must be in "good standing" to participate in the activities of the Corporation. "Good Standing" is to be defined as no financial obligation, not on probation or any disciplinary action per Code of Conduct of WEFC as defined by Finger Lakes Youth Football and Cheerleading League (FLYFCL) or New York State Section V Football and Cheerleading League.
- B) There shall be the following three classes of members:

1. Player Member (“Participant”): Any youth meeting the requirements as described by FLYFCL shall be eligible for participation
 2. Regular Member (“Member”): Any adult who is the parent and/or legal guardian of a player member or registered participant as indicated on the Corporation’s registration form.
 3. Associate Member (“Associate”): Any adult who is not a Regular Member and has contributed a minimum of 100 hours of service for WEFC in the prior year. All interested adults must submit a letter to the Executive Board requesting Associate Member status and listing hours completed and activity, prior to the July board meeting, for membership for the remainder of that year. The Board will review and advise after the July board meeting. The Associate shall be eligible to vote and to hold a Board position (see section 4.02 B) and must submit a new letter to the Board each year, including the prior year’s volunteer hour count, for annual re-approval.
- C) Membership shall be for the year and season (“season”) indicated on the registration form.

Section 4.09 Membership Suspension or Dismissal

- A) A Member of WEFC resigns when a Participant voluntarily quits during the season. The Member associated with that Participant also resigns membership for the remainder of the season. Membership status continues if there is an additional Participant in the membership.
- B) A Member/Associate Member of WEFC is subject to suspension or dismissal by the Board if they fail to comply with the Articles of Incorporation, Bylaws or any other rules of the FLYFCL that the WEFC belong to and is detrimental to the program.
- C) Evidence of misconduct or failure to comply with the Articles of Incorporation, Bylaws, or rules of the FLYFCL shall be presented in writing to the Board and to the member being charged within three (3) days of the incident and must outline the charge in detail, listing times, locations, person(s) involved and any witnesses. At the next regular meeting of the Board, the complaint will be heard, and a decision will be rendered.
- D) Suspension, duration of, or dismissal will require a three-fourths (3/4) vote of the Executive Board.
- E) A dismissed Member or Associate Member is no longer in “good standing”. A Member or Associate Member who has been suspended is not in “good standing” for the duration of the suspension
- F) All fees are forfeited if suspended, dismissed or resigned.
- G) Members and Associate Member Rights for Appeals and Reinstatement.
 1. Appeals for suspension or dismissal can be made in writing to the President or designate within three (3) days of notification. A special meeting will be held with the purpose of holding a hearing regarding reinstatement of a membership as outlined. A removed Member of the Corporation may be reinstated upon a three-fourths (3/4) vote of the Executive Board.

Section 4.10 **Members Rights in Nominating Board Members**

Members of the Corporation who are in “good standing” shall be entitled to nominate other Members also in “good standing” for open Board positions. The nominations are done in writing (US Mail, email, etc.) to the Board no later than November’s regular meeting with voting to occur per section 4.11. The Board will notify a nominee of the nomination within seven (7) days. The nominee then has seven (7) days to accept or decline the nomination in writing.

Section 4.11 **Members Rights in Election of Board Members**

Members and Associate Members of the Corporation who are in “good standing” shall be entitled to vote in the election for the Board during the annual meeting. The member must vote in person. If a member is unable to vote in person, a designate may be allowed to cast that member’s vote, provided prior written notice was provided and approved by the Board, at the last general meeting. Each member family is entitled to one vote per participant member. If the member family has 2 participant members, they are entitled to 2 votes, etc.

Article V. MEETINGS

Section 5.01 **Annual Meeting**

The Annual Meeting is generally held in December with the purpose of electing the Board for both scheduled and non-scheduled positions as needed. The Board will determine the time and place of the annual meeting and communicate to the general membership (see item E below). The attendance of at least fifty percent (50%) of the Board or Membership is required for voting at this meeting. Thirty-day (30) advance notice, to the Members is required for this meeting.

Section 5.02 **Regular Meetings**

The Regular Meetings will be held at least ten (10) times a year with the purpose of conducting the general business of the Corporation.

Section 5.03 **Special Meetings**

A Special Meeting may be called when it is necessary for the best interest of the Corporation. Notification to the Board, Members and Associate Members shall be made not less than three (3) days prior to the Special Meeting. The notification will contain the time, place and the business to be discussed. No business other than that specified in the notice of the meeting shall be discussed.

Section 5.04 **Emergency Meetings**

An Emergency Meeting is called when an event occurs that prohibits the giving of written notice as is required. These meetings can be called at any time by the President

or in the event of the absence, disability or refusal to act by the President, the Vice-President or a majority of the Board of Directors.

Section 5.05 Notice of Meetings

Notification of all annual, regular and special meetings shall be given to the Board and membership by publication, website, phone, email or mail as required by the Bylaws.

Section 5.06 Meeting Attendance

All members are welcome at regular and special meetings, though emergency meetings may not be open to all members if they are of a confidential and/or sensitive nature, as determined by the Board.

Section 5.07 Order of Business

The meetings and proceedings of the Corporation shall be regulated and controlled according to ROBERT'S RULES OF ORDER (Revised) for Parliamentary Procedure unless the conflict with the Corporation's bylaws or standing rules.

Section 5.08 Meeting Minutes

All minutes from these meetings will be posted to the website within 10 days of being approved

Article VI. MISCELLANEOUS

Section 6.01 Quorum

A simple majority or greater than fifty percent (51%) of the Board or Membership shall constitute a Quorum.

Section 6.02 Contracts

Only the President shall authorize an Officer or agent to enter into any contract or execute any instrument in the name of and/or in behalf of the Corporation, but such authority must be in writing and must be confined to specific instances. Unless so authorized by the Executive Board, no Officer, and or agent shall have any authority to bind the Corporation, pledge its credit, or to render it liable for any purpose or to any amount.

Section 6.03 Rules of Play / Conduct

Except as they are inconsistent with other provisions of these bylaws, FLYFCL, national, regional and local Rules and Code of Conduct, and all effective amendments thereof,

shall govern and control all phases of competition under the jurisdiction of this Corporation, and hereby are adopted, made part of, and incorporated as though the same were set forth in full.

Section 6.04 Committees

The President shall have the power to create committees with approval of the Board. All committees shall be required to keep minutes of their meetings and report to the Board at the next regular meeting. All committee action is subject to ratification by the Board. A committee at no time may act or cause action to be taken, based on their recommendations without prior consent of the Board.

Section 6.05 Financial Disbursements

- A) All payments of the Corporation are made with Corporation checks or assigned debit cards by authorized parties.
- B) The President and the Treasurer are required to sign for payments greater than one thousand dollars (\$1,000.00)

Section 6.06 Disbandment

Should the Board vote to cease operation of the Corporation, no Officer, Director, or any other member shall receive any compensation. A vote of two-thirds (2/3) of the Board called at least seven (7) days prior to the vote is needed for ratification to disband. After financial obligations of the Corporation have been met, all remaining funds shall be equally divided between the Ontario Volunteer Ambulance located at 6132 Furnace Road, Ontario, New York, and the Walworth Volunteer Ambulance located at 2178 Church Street, Walworth, New York.

Section 6.07 Fiscal Year

The Fiscal Year of the Corporation will run from January 1 to December 31.

Section 6.08 Amendments of Bylaws

These Bylaws will be reviewed annually during the regular meetings of this Corporation's Board in April of each year. Any amendments will be submitted for vote during regular meeting of this Corporation's Board in March of each year. Any subsequent amendments to these bylaws must be submitted to the Board with at least one (1) month's prior notice. Any amendment will be considered to be adopted when a Quorum of the Board is present at the meeting to vote in favor of its adoption. When changes are made, they will be made available via our website within 10 days. League rules will supersede any material contained herein. Bylaws changes are not done during the time of August 1 through November 1.

Section 6.09 Interpretation of Bylaws

The Executive Board shall decide all questions of interpretation of the bylaws.

Revision History:

DATE	LEVEL	CHANGE
1/9/02	A	Original Bylaws
2/20/02	B	
11/11/02	C	<ol style="list-style-type: none"> Moved Article 3, Section 4 to Article 5, Section 5 Added new Article 3, Section 4: Nomination of Executive Officers Removed the Cheerleader and Football Directors from Article 5, Section 1 and Section 2 and replaced with a League Representative.
1/21/03	D	<ol style="list-style-type: none"> Added Article 4, Section 1, Sub-Section D: Terms Added Article 5, Section 1, Sub-Section D: Terms Added Article 7, Section 9: Fiscal Year
4/18/04	E	<ol style="list-style-type: none"> Changed all references to the "Finger Lakes Youth Football and Cheerleading League" to "American Youth Football and Cheerleading League". Changed all references to the "FLYFCL" to "FLYFCL"
6/25/08	F	<ol style="list-style-type: none"> Article 3, Section 1, Subsection B: Defined "good standing" Spelling and Grammar corrections: <ol style="list-style-type: none"> Article 3, Section 2, Subsection A: deleted word "for" Article 3, Section 3: changed designate to designee Article 5, Section 2, Subsection A, 1: removed "s" from purpose Article 5, Section 3, Subsection C: changed with to for & and to with Article 7, Section 6: added "s" to Directors Article 7, Section 7: added "other than the treasurer"
1/25/10	G	<ol style="list-style-type: none"> Major revision to entire bylaws to add clarity and reduce ambiguity Changes are effective 3/1/2010
5/1/11	H	<ol style="list-style-type: none"> Additional language in 3.05 & 3.07
5/31/12	I	Administratively skipping Rev I to eliminate I vs. 1 confusion
5/31/12	J	<ol style="list-style-type: none"> Added cover page Moved revision history log to last page Changed all reference to "American Youth Football and Cheerleading League", "FLYFCL" to "Finger Lakes Youth Football and Cheerleading League" "FL" Section 1.01 – changed corporation name to WAYNE Jr. EAGLES FOOTBALL CLUB INC. Added Article III Vision; subsequent renumbering of balance of document and all internal references to adjacent/relevant sections Section 4.03 (B) added "including, but not limited to email"; updated notification to 30 days prior Section 4.03 (F) substituted "a one-year Advisor" for "the one-year Advisor" Added 4.03 (G) which year elections will be held for each Board position (removing this from Section 4.04 Terms) Section 4.05 A) 2. Added "Purpose and" Section 4.05 A) 4. Substituted "is expected to attend" for " must attend" Added Section 4.05 A) 5. Mentoring Inserted/added Section 4.05 B) – in prior version as Section 3.05 F) Section 4.05 C) 4. Add additional language for emergency suspension of coaches Section 4.05 C) 6. Capitalized t in Treasurer Added Section 4.05 E) 3. Location of records

DATE	LEVEL	CHANGE
		<ol style="list-style-type: none"> 16. Section 4.05 F) 1. Substituted “maintain and manage all records” for “keep all records” 17. Section 4.05 F) 3. Added timely manner and applicable laws 18. Added Section 4.05 F) 6. Budget submittal 19. Added Section 4.05 F) 7. Internal reporting 20. Sections 4.05 H) and I) separated for Football Director and Cheerleading Director(s), adding additional duties as listed in prior version Section 3.07 A) and B) 21. Section 4.05 H) 6. Added language for Wayne Central School Football System and WEFC Purpose and Vision 22. Section 4.05 I) 6. Clarified Uniform program responsibilities 23. Section 4.06 A) substituted “term that is in progress” for “year that is in progress” 24. Section 4.06 B) substituted “will be given” for “should be given” 25. Section 4.07 renamed 26. Section 4.07 A) Added “Football” to title, added working under direction of Football and Cheerleader Director direction, and clarified duties 27. Section 4.08 Added Associate Member language 28. Section 4.09 B) Deleted “in their opinion” 29. Section 4.09 C) substituted “incidence” for “event” and listed data points to be included 30. Inserted/added Section 4.09 G) – in prior version as Section 3.10 31. Section 4.10 substituted reference to applicable section in place of “December annual meeting” 32. Section 4.11 deleted all methods of voting except for “in person”; added provision for designate; added clarification on number of votes per member family 33. Article V renumbered to reflect balance of document 34. Section 5.02 deleted notification method – see Section 5.05 35. Section 5.03 added “Members” 36. Section 5.06 deleted expected attendance (see section 4.05 A) 4.; added when members may/may not be invited to attend
6/16/15	K	<ol style="list-style-type: none"> 1. Section 4.02 updated eligibility requirements for Director 2. Section 4.05 updated duties of Director, Advisor, Football Director 3. Section 4.07 updated duties of non-Director Positions-Concessions Coordinator, Volunteer Coordinator; Added duties for Coaching Staff 4. Section 4.08 added reference to additional relevant section 5. Section 6.03 added reference to Code of Conduct
6/12/19	L	<ol style="list-style-type: none"> 1. Section 4.01 Added title of newly created board position (Director of Events) 2. Section 4.02 Clarified board positions unable to concurrently hold coaching positions; clarified modification allowance for subsection D. 3. Section 4.03 Clarified when executive board may vote on behalf of members in elections. 4. Section 4.07 Added description of duties for Director of Events 5. Section 6.05 Added allowance for authorized parties use of debit cards.
11/2/19	M	<ol style="list-style-type: none"> 1. Section 4.01 Added title of new board positions. 2. Section 4.07 Added description of duties for new board positions. 3. Updated verbiage in sections 4.05, 4.06 and 4.07. to reduce ambiguity.